

Annual Report

2007-08

Australian Pharmacy Council Inc

ABN 45 568 153 354
ARBN 126 629 785

Suite 3, Level 2, Ethos House
28-36 Ainslie Place
Canberra ACT 2601
Australia

PO Box 269
Civic Square ACT 2608
Australia

Telephone +61 2 6262 9628
Fax +61 2 6247 9611
Email admin@pharmacycouncil.org.au
Website www.pharmacycouncil.org.au

Contents

Introduction	2
President's Message	4
Chief Executive Officer's Report	6
Strategic Plan	8
Councillors	9
Committees of Council	13
Working Parties	23
Other Activities	24
Financial Report and Statements	27
Australian Pharmacy Council Organisational Chart	51
Enquiries	Inside rear cover

Introduction

The Australian Pharmacy Council (APC) is the national body representing the Australian state and territory pharmacy registering authorities. It was established in 2002 to enable a national approach to pharmacy regulation and accreditation, thus supporting the registering authorities' primary goal of protecting the public.

The APC works collaboratively with governments, other pharmacy professional organisations, other regulatory

groups and the community to identify issues and trends in pharmacy that require a collegiate approach.

The APC is an association incorporated in the Australian Capital Territory and an Australian Registrable Body under the Australian Securities and Investments Commission. It is funded by member grants and by fees from its accreditation, assessment and examination services.

Vision

The APC is the national authority that safeguards the health outcomes of the Australian community by:

- ensuring that Australia has competent pharmacists who deliver the highest standard of pharmaceutical services in the interests of optimal health outcomes for the Australian community, and
- the promotion of national consistency in regulation and accreditation.

Mission

As the organisation of registering authorities, the APC's mission is to maintain the standards of the pharmacy profession in the interest of protecting the public via:

- leadership in developing and implementing nationally consistent policies, processes and approaches to pharmacy practice, regulation and registration
- accrediting pharmacy schools and programs
- authorising agencies to accredit continuing professional development activities
- conducting examinations towards eligibility for registration, and
- assessing the qualifications and skills of pharmacy graduates towards Australian registration and permanent residency.

Values

In all of its work the APC strives to maintain:

- high ethical standards
- honesty and transparency in everything it does
- accountability to its clients and stakeholders
- evidence-based decision making
- high quality business processes and outcomes
- continuous improvement
- collaborative models of leadership
- high quality business processes and outcomes
- continuous improvement
- collaborative models of leadership.

President's message



The Australian Pharmacy Council (APC) has had a full and eventful year. There has been expansion in the policy development areas and an increase in core activities related to assessment of overseas applicants, examinations and accreditation. National consistency has remained the underpinning principle of all our activities.

Collaboration between the APC and the key pharmacy organisations has increased through the creation of the Australian Pharmacy Liaison Forum. The APC was instrumental in setting this up and chairs and hosts the Forum. The Forum enables consideration and discussion of a wide range of topics relevant to the profession.

The Council of Australian Governments (COAG) signed an intergovernmental agreement (IGA) in March 2008 making national registration and accreditation a reality from 1 July 2010. The APC has been fully involved in preparing for this transition. The APC's attention has been focused on developing business processes to ensure it continues as a viable organisation, able to carry out its core functions. To this end APC has seen the need to review its constitution to facilitate the change. Legal advice has been sought and much discussion will be taking place over the next twelve months in order to ensure the Council is able to continue carrying out its valuable national and international role.

As the organisational members, the Boards have been integral to the work of the APC. The registrars, working with the APC's Chief Executive Officer, have made great contributions to the pharmacy profession that will stand the test of time. I would like to express the appreciation of the Council to the staff of Boards around the country.

As the President, I have been involved in extensive discussions where the details of the IGA impact have been discussed and plans for national registration have been developed. Some of these groups have been;

- The Australian Pharmacy Liaison Forum (8 peak pharmacy organisations)
- The Australian Health Professionals Councils Forum (the 10 Councils impacted upon by the IGA), and
- The Professional Reference Group and the Registration Reference Group (convened by the Project Director, Registration and Accreditation for COAG).

During the year, three Councillors have resigned. Each one had made significant contribution to the work of Council: Ms Debra Rowett from South Australia particularly in the area of accreditation; Mr Paul O'Connor from the Australian Capital Territory as Treasurer; and Emeritus Professor Barry Reed from Victoria who has been past President of the earlier iteration of the APC and Councillor for 13 years. Their work, dedication and high level of expertise has contributed hugely to the success of the APC and they will be greatly missed.

The Council is grateful that Emeritus Professor Reed and Ms Rowett have agreed to continue on some standing committees and working parties and values their service.

I would like to welcome the new Councillors Mr Bill Kelly representing the Pharmacy Board of the Australian Capital Territory and Professor Andrew Gilbert representing the Pharmacy Board of South Australia. The Council looks forward to working with them throughout the next twelve months.

Finally, I would like to thank Ms Lyn LeBlanc, CEO, and the staff of the APC for their hard work throughout the past year. Ms LeBlanc has ensured a smooth consolidation of the merger of Australian Pharmacy Examining Council and Council of Pharmacy Registering Authorities and then the transition to Australian Pharmacy Council. It has been pleasing to see increasing involvement of the staff in building the APC and to see the growing morale among the staff as they take pride in their achievements.

On behalf of the Council I would like to express sincere thanks for the consistent high quality of contribution of all the team.

A handwritten signature in black ink, appearing to read 'E Frost', written in a cursive style.

Mrs Elizabeth Frost
President

Chief Executive Officer's Report



The Australian Pharmacy Council (APC) has enjoyed a busy and productive second year. The merger of the two former pharmacy accrediting agencies (undertaking examinations, assessments and accreditation of pharmacy schools and programs) has been successful in creating national consistency across States and Territories.

Staff take a cross-functional, integrated approach to the work of the APC and in many cases have undertaken multiskilling to be able to perform in new areas.

Some of the significant new activities listed here are explained more fully in various sections of this Annual Report.

1. The Australian Pharmacy Liaison Forum

The APC was instrumental in establishing a Forum to enable eight of the peak professional pharmacy organisations to meet as an independent coalition that works together on issues of national importance to the pharmacy profession and the public. The Forum will routinely convene twice each year and also when there are urgent issues to be discussed and resolved.

2. The Australian Health Professions Councils Forum

There are ten health professions Councils impacted by the Intergovernmental Agreement (IGA) for national registration and accreditation. The APC joined with the Councils to establish a forum for discussion and collaboration which has now become the Accreditation Reference Group providing input to the IGA Implementation Team.

Dr Louise Morauta, Director of the Implementation Team, regularly attends the Group.

3. The Australian Pharmacy Accreditation Committee

This Standing Committee of Council has been created to enable the authorisation of qualifying organisations to accredit providers of continuing professional development. This will help to ensure pharmacists receive high-quality relevant continuing education that will be part of the evidence required to show competence for renewal of registration.

4. Working Parties and Projects

The APC is running numerous Working Parties to achieve good outcomes for the profession and the public, such as:

- Remote Rural Pharmacists Working Party - to address problems experienced in the delivery of pharmacy services
- Computer Protocols Working Party - to develop guidelines for pharmacists around management of online records and data
- COAG Response Working Party - to develop, inter alia, nationally consistent guidelines for registration, the intern year and registration of premises
- Mental Health Capabilities for Pharmacists Project - to develop mental health capabilities from the Competency Standards for Pharmacists in Australia 2003
- Intern Placements Research Project - to explore the incentives and disincentives for pharmacists to offer an intern placement.

The APC has become an Associate Member of Professions Australia. This is a national organisation of professional associations that advances and promotes professionalism for the benefit of the community. Through Professions Australia the APC has been able to interact with the Professional Associations Research Network (UK based) and Universities Australia.

I would like to acknowledge the hard work of the staff, the ever generous support of the Registrars (and equivalents) and the dedicated, altruistic work of the Councillors.



Ms Lyn LeBlanc
Chief Executive Officer

Strategic Plan

The Council and state/territory registrars met in May 2008 for a strategic planning session and endorsed the set of key result areas and strategic priorities developed for the Australian Pharmacy Council (APC) in 2007. These have been incorporated in the 2008-2010 Strategic Plan.

Key Result Area 1 - Leadership

- National leadership in policy development, legislative and regulatory arrangements.
- Increased recognition of the APC by governments, the profession and the community as the organisation that promotes and protects the public's interests in pharmacy.
- Supporting and promoting strengthened infrastructure for intern learning experiences.
- Enhanced strategic synergies with pharmacy bodies, tertiary education and other regulatory agencies.

Key Result Area 2 - Regulation

- Transition to a single national legislative model for registration and regulation of pharmacists.
- National and Australasian consistency in the regulation and standards for pharmacy practice.
- Relevant, defensible and fair mechanisms for the assessment of professional capability.
- National accreditation processes for the provision of continuing professional development programs.
- Benchmarking of APC processes against international standards.

Key Result Area 3 - Performance

- Continuing excellence in the conduct of national accreditations, examinations and assessments.
- Continuing satisfaction with the quality and value of the APC's products and services.
- Development of a sustainable business model for the APC in the IGA national accreditation and registration environment.
- Understanding of, and commitment to, the APC's corporate goals at all levels of the organisation.
- Strengthened governance, financial and information management capabilities.
- Identification of new and/or substitute revenue streams.

Councillors

Member	Councillor	Qualifications	Date of Appointment and Cessation
Pharmacy Board of New South Wales	Mrs Elizabeth Frost - President	BPharm FPS FACPP	24 June 2002
Pharmacists Board of Queensland	Mr Peter Brand - Vice President	BPharm (Hons) FPS FAICD	24 June 2002
Pharmacy Board of Victoria	Ms Mary Edwards - Treasurer	BA Grad Dip App Eco AFAIM MIPAA	17 October 2008
Pharmacy Board of the Australian Capital Territory	Mr Paul O'Connor - Former Treasurer	PhC BPharm MPS	5 June 2003 - 31 March 2008
Pharmacy Board of Victoria	Professor Emeritus Barry Reed	BPharm PhD PhC FPS FACPPM	24 June 2002
Pharmacy Board of New South Wales	Mr Gerard McInerney	PhC FACP FIPPhmM MPS	9 November 2005
Pharmacy Board of South Australia	Ms Debra Rowett	MPS	7 February 2004 - 4 February 2008
Pharmacy Board of South Australia	Professor Andrew Gilbert	PhD BPharm Dip App Psych	4 February 2008
Pharmacy Board of Tasmania	Mr Ian Huett	PhC MPS FAICD FACP	24 June 2002
Pharmacy Board of the Australian Capital Territory	Mr Bill Kelly	BPharm MHP FAICD, Diploma Company Directors Course	31 March 2008
Pharmacy Board of the Northern Territory	Ms Shelley Crowther	BPharm	5 July 2006
Pharmaceutical Council of Western Australia	Ms Lenette Mullen	FPS GAICD	6 April 2004

Associate Member	Name	Date of Appointment and Cessation
Pharmacy Council of New Zealand	Ms Carolyn Oakley-Brown	1 March 2006

Affiliate Member	Name	Date of Appointment and Cessation
APEC Chair	Emeritus Professor Lloyd Sansom	24 June 2002
Committee of Heads of Pharmacy Schools of Australia and New Zealand	Professor Nick Shaw	16 July 2007

Council meetings and attendance meeting dates

Annual General Meeting	26 November 2007, Canberra ACT
General Meeting	26-27 November 2007, Canberra ACT
General Meeting	26-28 May 2008, Canberra ACT

Councillors	Eligible to Attend	Attendance
Mrs Elizabeth Frost - President	3	3
Mr Peter Brand - Vice-President	3	3
Ms Mary Edwards - Treasurer	3	3
Mr Paul O'Connor - former Treasurer	2	2
Professor Emeritus Barry Reed	3	3
Ms Lenette Mullen	3	3
Ms Debra Rowett	2	2
Professor Andrew Gilbert	1	1
Mr Ian Huett	3	3
Ms Shelley Crowther	3	3
Mr Gerard McInerney	3	2
Mr Bill Kelly	1	1
Associate Member	Eligible to Attend	Attendance
Ms Carolyn Oakley-Brown	3	3
Affiliate Member	Eligible to Attend	Attendance
Emeritus Professor Lloyd Sansom	3	3
Professor Nicholas Shaw	3	1

Ms Alison Aylott attended Council on 26-28 May 2008 on behalf of Mr Gerard McInerney. Associate Professor Gabrielle Cooper attended the Annual General Meeting on 26 November 2007 and the General Meeting on 26-27 November 2007 on behalf of Professor Nick Shaw. Associate Professor Cooper attended Council on 28 May 2008 on behalf of Mr Bill Kelly.

Councillors at the May 2008 meeting.



Back row: Shelley Crowther (NT), Barry Reed (VIC), Lloyd Sansom (Affiliate), Andrew Gilbert (SA), Bill Kelly (ACT), Nick Shaw (Affiliate, CHPSANZ), Ian Huett (TAS).

Front row: Mary Edwards (Treasurer, VIC), Carolyn Oakley-Brown (Associate, PCNZ), Peter Brand (Vice President, QLD), Lenette Mullen (WA), Elizabeth Frost (President, NSW), Alison Aylot (NSW).

The Registrars and equivalentants contribute significantly to the work of the Council.



Back Row: Bob Brennan (Registrar, PCWA), Jayne Wilson (Registrar, PBTAS), Merrill Woodhouse (Pharmacy Coordinator, PBQLD), Steve Marty (Registrar, PBVIC), Jill Huck (Policy and Research Officer, PBNT), Peter Halstead (Registrar, PBSA)

Front Row: Kym Ayscough (Registrar, PBNSW), Bronwyn Clark (Registrar, PCNZ), Sue Knight (Registrar, PBACT).

Executive Committee meetings and attendance meeting dates

26 July 2007	teleconference
19 September 2007	teleconference
25 November 2007	Canberra ACT
30 January 2008	teleconference
3 April 2008	teleconference
25 May 2008	Canberra ACT
26 June 2008	teleconference

Councillors	Eligible to Attend	Attendance
Mrs Elizabeth Frost - President	7	7
Mr Peter Brand - Vice-President	7	7
Ms Mary Edwards - Treasurer	1	1
Mr Paul O'Connor - former Treasurer	5	5
Professor Emeritus Barry Reed	7	6

Committees of Council

Australian Pharmacy Examining Committee

The Australian Pharmacy Council (APC), through its Australian Pharmacy Examining Committee (Examining Committee), has continued to administer an assessment and examination process for the purpose of recognising overseas and Australian pharmacy qualifications for migration. The APC has been gazetted by the Minister for Immigration and Citizenship as the migration skills assessing authority for the occupation of retail and hospital pharmacists. The Department of Education, Employment and Workplace Relations monitors approved assessing authorities. Overseas-trained pharmacists who already reside in Australia may undertake the examination process to allow them to pursue their pharmacy career in Australia.

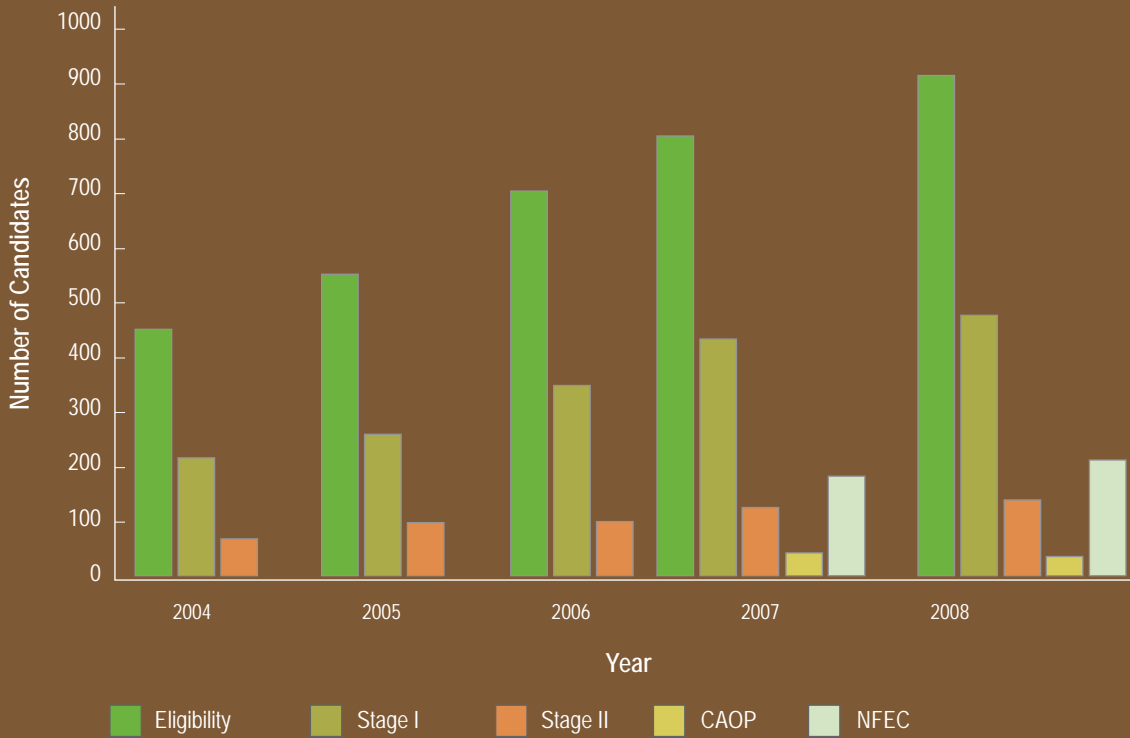
The Examining Committee administers an extensive program of examinations for both Australian-trained and overseas-trained pharmacists, as well as providing a number of examinations for other countries to use as part of their assessment processes.

The ongoing development and maintenance of examination question banks is a key function of the Examining Committee and the continual need to ensure questions are current, effective and valid requires the APC to conduct item writing workshops and validation programs regularly. There has been considerable development of questions through the conduct of workshops around Australia in 2007/2008 and this has required a high level of commitment from pharmacist participants. The APC appreciates the efforts made by these people.

The APC has also commenced investigations, including a pilot study and evaluation, into delivering examinations online, which may prove to be a more flexible and efficient avenue for the delivery of examinations. The pilot will be evaluated upon completion.

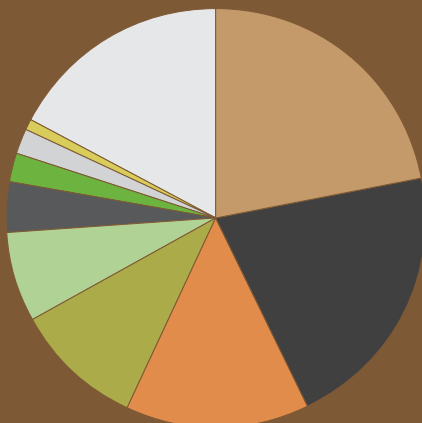
The continuing increase in numbers of applicants for assessment and examinations is reflected in the following figures, which also show the top ten countries of origin for applicants.

Total Assessments and Examinations* 2004 - 2008



* Represents the number of attempts for Stage I and Stage II Examinations, which may include repeat attempts

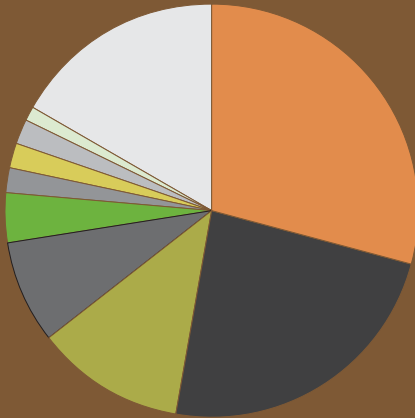
Eligibility Assessments



ELIGIBILITY ASSESSMENTS

Australia	22%
Egypt	21%
India	14%
Philippines	10%
United Kingdom	7%
South Africa	4%
Pakistan	2%
New Zealand	2%
Jordan	1%
Other	17%

Stage I Candidates

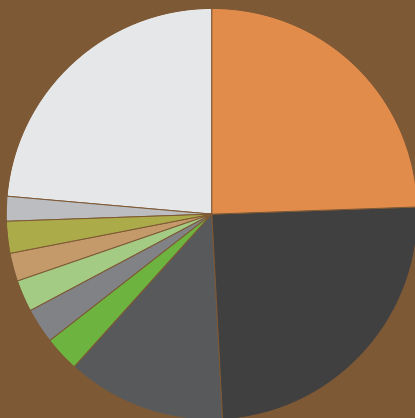


STAGE I CANDIDATES

India	30%
Egypt	24%
Phillippines	12%
South Africa	8%
Pakistan	4%
Zimbabwe	4%
Nigeria	2%
Iran	2%
Singapore	1%
Other	17%

The data represent numbers of attempts for the Stage I Examination, which may include repeat attempts. Stage I candidates sit examinations following a successful eligibility assessment. Examinations are offered offshore and onshore.

Stage II Candidates



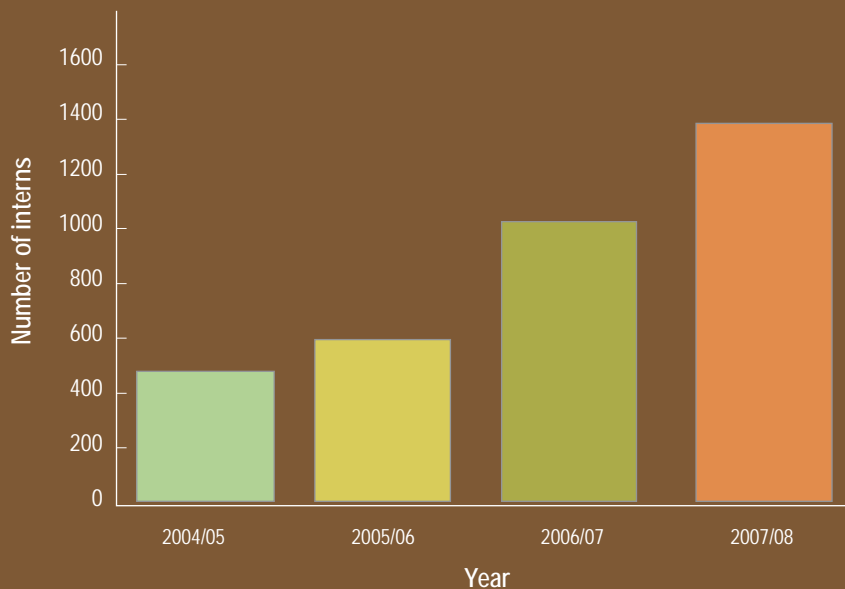
STAGE II CANDIDATES

India	25%
Egypt	25%
South Africa	12%
Pakistan	3%
Zimbabwe	3%
Iraq	3%
Kenya	2%
Phillippines	2%
Iran	2%
Other	23%

The data represent numbers of attempts for the Stage II Examinations, which may include repeat attempts. Stage II candidates have successfully completed Stage I and the National Forensics, Ethics and Calculations (NFEC) examinations, and a period of supervised practice. The Stage II Examination is held in Australia.

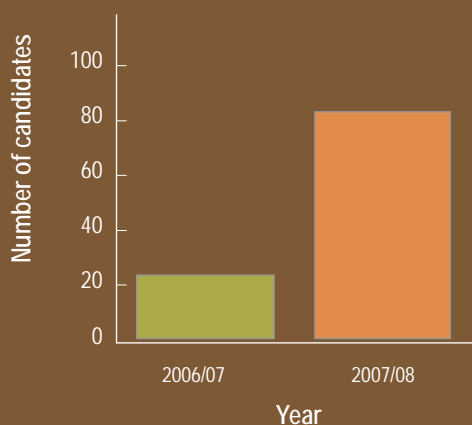
The APC continues to conduct the Australian Pharmacy Competency Assessment Tool (APCAT) and the Competency Assessment of Overseas Pharmacists (CAOP) Examinations. The following graphs show increases for 2007/08.

APCAT interns per financial year



The object of the APCAT Examination is to assist in the assessment of a candidate's ability to apply their knowledge and experience in pharmacy practice. Assessment is based upon functional areas of the Competency Standards for Pharmacists in Australia 2003. The APCAT is offered six times per year according to the APCAT schedule for Australian intern pharmacists.

CAOP candidates per financial year



The Competency Assessment of Overseas Pharmacists (CAOP) examination forms part of the competency assessment of those overseas trained pharmacists eligible to undertake Stream B of the APC process. It has been developed to provide a common competency assessment for use by the APC to establish the suitability of an individual for registration as a pharmacist in Australia. The examination is offered four times per year in London, Auckland and Australian capital cities. Data in the table includes APC and Pharmacy Council of New Zealand examinations.

APEC meetings and attendance

Meeting dates

9 November 2007 Canberra ACT
8 April 2008 Canberra ACT

Committee Members	Eligible to Attend	Attendance
Professor Emeritus Lloyd Sansom - Chair	2	2
Mr Ian Abrams	2	2
Ms Bronwyn Clark	2	2
Associate Professor Gabrielle Cooper	2	1
Mrs Elizabeth Frost	2	2
Mr Peter Halstead	2	1
Mr Graeme Holloway	2	2
Mr Stephen Marty	2	2
Dr John Parke	2	2
Mrs Amanda Bryce	2	2
Associate Professor Kay Stewart	2	2
Mrs Jan Taylor	2	1
Mrs Frances Vaughan	2	1



Professor Emeritus Lloyd Sansom AO
APEC Chair

New Zealand and Australia Pharmacy Schools Accreditation Committee

The New Zealand and Australian Pharmacy Schools Accreditation Committee (the Accreditation Committee) is a standing committee of the APC. The main functions of the Committee are to evaluate pharmacy schools and their programs, including inspection by site evaluation teams, considering the reports of its evaluators, and making recommendations to the Council on accreditation of schools and programs.

Five schools successfully completed requirements for accreditation during the 2007-2008 period. Another three schools were in process. La Trobe University (Bendigo campus) had undergone a site visit in May 2008 and the site visit report is due in September 2008. Site visits for Charles Darwin University and the Queensland University of Technology were being planned at the time of writing (see following tables).

The Committee also saw changes in its composition with Professor Colin Chapman, former Chair of the Committee of the Heads of Pharmacy Schools in Australia and New Zealand (CHPSANZ), being invited as an academic expert onto the Committee. Professor Nick Shaw, based at the University of Queensland, is the CHPSANZ representative on the Committee. Due to the resignation of Ms Kerry Deans, Mr John Jackson was nominated by the PSA as their representative on the Committee. Mr Peter Brand from Queensland and Mr Gerard McInerney from New South Wales are the APC Councillors appointed to the Committee.

During the period the Accreditation Manager conducted a wide-ranging review on the accreditation criteria and guidelines and an interim report was circulated to all Committee members, heads of pharmacy schools and other stakeholders for comment. A final report of the review is expected in the latter half of 2008.

NAPSAC meetings and attendance

Meeting dates

24 September 2007 Canberra ACT

31 March 2008 Canberra ACT

Committee Members	Eligible to Attend	Attendance
Ms Debra Rowett - Chair	2	2
Associate Professor Chris Doecke	2	2
Associate Professor Gabrielle Cooper	2	2
Ms Andi Shirtcliffe	2	2
Professor Nick Shaw	2	1
Professor Colin Chapman	2	2
Mr Tim Logan	2	1
Mr John Jackson	1	1
Mr Peter Brand	1	1
Mr Gerard McInerney	1	0
Ms Kerry Deans	1	0

NAPSAC Activities

There are 18 accredited pharmacy schools delivering Bachelor and/or Masters of Pharmacy throughout Australia and New Zealand (listed on www.pharmacycouncil.org.au). Accreditation or re-accreditation applications and outcomes for the period are listed below.

Completed Accreditation Applications 1 July 2007 - 30 June 2008

Pharmacy School/Program	Accreditation status achieved	Date of notification
University of Western Australia MPharm	Provisional	August 2007
Monash Victorian College of Pharmacy BPharm	Full re-accreditation	September 2007
Charles Darwin University BPharm	Preliminary Approval	September 2007
Auckland University BPharm	Full	November 2007
Charles Sturt University BPharm	Full	February 2008

Accreditation Applications in progress at 30 June 2008

Pharmacy School/Program	Accreditation status sought	Date of application
LaTrobe University BPharm	Full	May 2008
Queensland University of Technology BPharm	Provisional	June 2008
Charles Darwin University BPharm	Provisional	June 2008

Accreditation Applications due in the 2008 - 2009 period

Pharmacy School/Program	Current Accreditation status	Level of Accreditation sought
Curtin University BPharm	Full	Re-accreditation
Canberra University MPharm	Provisional	Full
Newcastle University MPharm	Provisional	Full
University of Sydney MPharm	Provisional	Full
Griffith University BPharm/MPharm	Provisional	Full
*Griffith University	Preliminary notice	Preliminary Approval
Murdoch University MPharm	Provisional	Full
Otago University BPharm	Full	Re-accreditation

* This Griffith University application for Preliminary Approval relates to the proposed introduction of an additional entry stream into the MPharm component of its existing articulated BPharm/MPharm program. This stream has been assigned an exit qualification of Graduate Diploma in Pharmaceutical Science and will not be regarded by NAPSAC as a pharmacy qualification but will be recognised when articulated with the MPharm program.

I would like to express my appreciation and gratitude to the Accreditation Committee for their contributions throughout the year.



Ms Debra Rowett
NAPSAC Chair

Finance Audit and Risk Management Committee

The Finance, Audit and Risk Management (FARM) Committee has been established by the APC to monitor the APC's budget, operational, financial and compliance risks.

Under the guidance of the FARM Committee the APC has developed and implemented the following:

- Investment Policy
- Delegations Policy
- Risk Management Plan
- Business Continuity and Disaster Recovery Plan
- 2008-09 Budget

FARM Committee meetings and attendance

Meeting dates

25 July 2007	Canberra ACT
6 September 2007	teleconference
8 November 2008	teleconference
27 February 2008	teleconference
24 April 2008	teleconference

Committee Members	Eligible to Attend	Attendance
Ms Mary Edwards - Chair	2	2
Mr Paul O'Connor - former Chair	4	4
Ms Jayne Wilson	5	5
Mr Ian Huett	5	5



Ms Mary Edwards
Chair, FARM Committee

Australian Pharmacy Accreditation Committee (APAC)

The APC is the national organisation conferring authority on agencies to accredit continuing professional development for pharmacists. It does this through its standing committee the Australian Pharmacy Accreditation Committee (APAC). The APAC's purposes are to advise the Council on:

- accreditation matters relevant to pharmacist professional development in Australia and New Zealand including recommending the authorisation of agencies to accredit continuing professional development activities, and
- matters concerning pharmacist professional development activities for the purpose of assuring the competence of registered pharmacists in Australia and New Zealand.

APAC meetings and attendance

Meeting dates

9 July 2007	teleconference
31 July 2007	teleconference
13 August 2007	teleconference
22 August 2007	teleconference
27 September 2007	Melbourne VIC
18 January 2008	teleconference
21 April 2008	Melbourne, VIC

Committee Members	Eligible to Attend	Attendance
Mr Ian Huett - Chair	8	7
Emeritus Professor Barry Reed	8	8
Ms Bronwyn Clark - Pharmacy Council of New Zealand	8	2
Ms Kym Ayscough	8	7
Ms Lyn LeBlanc	8	8
Mr Peter Halstead	8	8
Mr Steve Marty	8	7
Ms Nancy McBean - Canadian (verification)	N/a	N/a



Mr Ian Huett
APAC Chair

Working Parties

COAG Response Working Party

The COAG Response Working Party has been established to assist the Australian Pharmacy Council (APC) to respond to the COAG intergovernmental agreement regarding national registration and accreditation. The members of the COAG Response Working Party include all the state/territory registrars and the CEO.

The Working Party is developing national guidelines for pharmacy registration and alternate methods of performing the functions currently undertaken by the registering authorities.

Intern Placements Working Party

The Intern Placements Working Party has been established to assist the APC to consider strategies to increase the quality and availability of intern placements.

The Intern Working Party consists of the following members:

- Mr Peter Brand (Chair, QLD)
- Mr Peter Halstead (SA)
- Ms Kym Ayscough (NSW)
- Mr Steve Marty (VIC)
- Ms Lyn LeBlanc (APC)

The Intern Working Party has met on two occasions.

An 'Intern Placements Research Project' has been established to undertake a survey of pharmacists who are preceptors and those who are not, to identify incentives or disincentives to being a preceptor and how the APC might provide more support.

A second survey will target students in their final year of university study to establish the ease or difficulty in finding an intern position for the supervised placement year and how the APC might be able to assist.

Members of the Intern Placements Research Project are:

- Ms Debra Rowett (Team Leader, SA)
- Ms Kym Ayscough (NSW)
- Mr Peter Halstead (SA)
- Mr Steve Mary (VIC)
- Ms Lyn LeBlanc (APC)

Computer Protocols Working Party

The Computer Protocols Working Party has been established to assist the APC to establish computer protocols for pharmacies, such as:

- the identification of issues regarding computer protocols for pharmacies,
- the development of draft recommendations to address the identified issues, and
- the development of draft guidelines for implementation of recommendations.

Members of the Computer Protocols Working Party are:

- Mr Gerry McInerney (Chair, NSW)
- Ms Deborah Rowett (SA)
- Ms Jayne Wilson (TAS)
- Mr Steve Marty (VIC)

The Computer Protocols Working Party has met on three occasions.

Other Activities

Clearing House

Since 2002 a number of health professions have formed a consortium for the delivery of their professional examinations. This followed the withdrawal of support from the Commonwealth to conduct these examinations, when the task of administering the examinations on behalf of the consortium was transferred to the Australian Pharmacy Council (APC). This function became known as the “Clearing House” and represents the following professions:

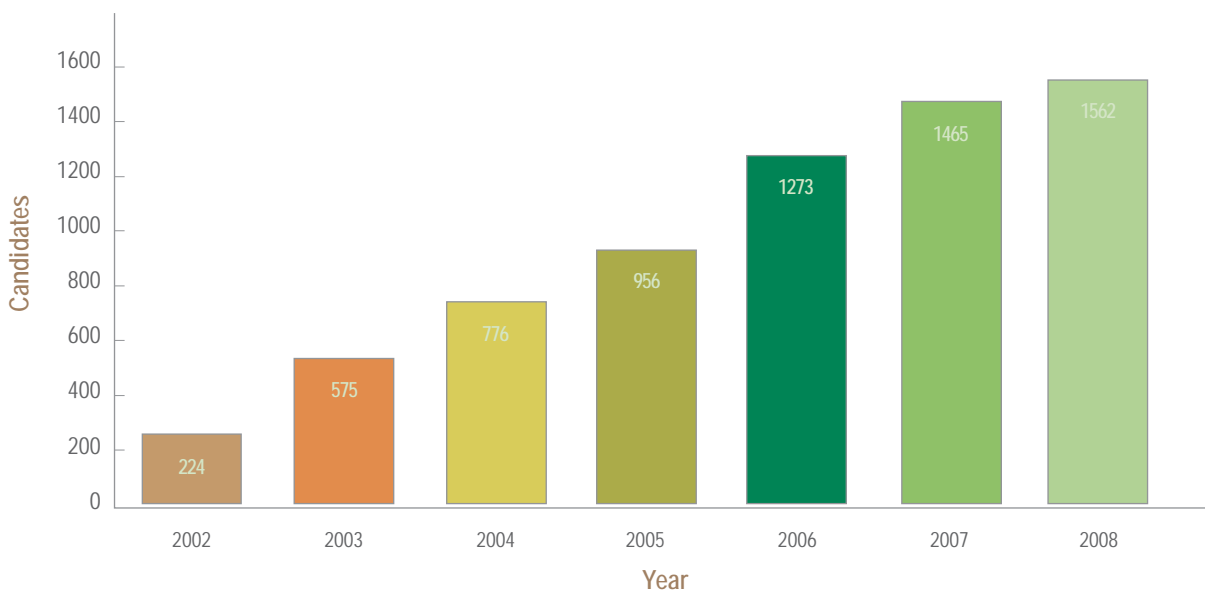
- Australian and New Zealand Society of Nuclear Medicine
- Australian Dental Council
- Australian Institute of Medical Scientists
- Australian Pharmacy Council
- Australian Physiotherapy Council
- Australasian Veterinary Boards Council Inc
- Dietitians Association of Australia
- Pharmacy Council of New Zealand

The examinations are offered a number of times per year in Australia and overseas at approximately 35 venues. Coordination for the conduct of these examinations is undertaken in the APC office and has required a rigorous and robust process to ensure the security of examination material and processes is maintained at all times.

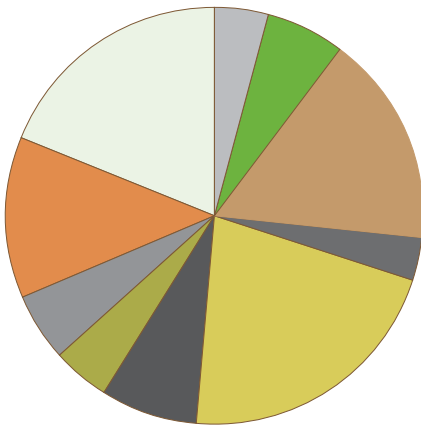
Quality assurance visits are made to venues and this included a visit to the London venue in September 2007, which was confirmed as suitable. Arrangements are currently in place to reinstitute a venue in Tehran following the withdrawal of the venue in that city.

The numbers of candidates sitting these examinations across all professions continues to increase and these figures are reflected in the following table.

Clearing House 2002 - 2008



Professional Examinations (Top Ten Venues)



PROFESSIONAL EXAMINATIONS (TOP TEN VENUES)

Adelaide	4%
Brisbane	6%
Melbourne	16%
Perth	3%
Sydney	22%
Cairo	8%
London	4%
Manila	5%
New Delhi	13%
Other	19%

APCAT, NFEC and CAOP Guides

The APC developed Candidate Guides for two of its main examinations i.e. the Competency Assessment for Overseas Trained Pharmacists (CAOP) and the National Forensic, Ethics and Calculations (NFEC) Examination. It also reviewed the Australian Pharmacy Competency Assessment Tool (APCAT) Candidate Guide.

Each of the guides explains the intent and format of the examination and gives advice on how to prepare for an examination, particularly the Multiple Choice Question (MCQ) component, as many of the candidates have not experienced MCQ examinations. The guides provide sample questions and reading texts or useful websites to assist candidates to prepare for the examinations. The guides will be evaluated twelve months after they are released to candidates.

The development of the guides was completed in April 2008. All are available to candidates online on the APC website.

The APC would like to thank the Commonwealth Department of Education, Employment and Workplace Relations for its funding support to develop the guides.

Mental Health Capability Statements for Pharmacists Project

A funding application was granted by the Department of Health and Ageing for a joint APC and Committee of the Heads of Pharmacy Schools in Australia and New Zealand (CHPSANZ) project to undertake the identification of mental health capabilities that 'fall' from the Competency Standards for Pharmacists in Australia 2003.

The project will be managed by a Steering Committee. Members of the Steering Committee are:

- Professor Colin Chapman (Co Chair, CHPSANZ)
- Ms Lyn LeBlanc (Co Chair, APC)
- Mr Robin Parisotto (APC)
- Mr Stephen Marty (Registrar, PBV)
- Dr Tim Chen (University Sydney)
- Ms Claire O'Reilly (Pharmaceutical Society of Australia)
- Ms Jenny Bergin (Pharmacy Guild of Australia)
- Ms Daphine Ayonrinde (Society of Hospital Pharmacists Australia)

The project will result in the specification of the professional capabilities expected of pharmacists in the provision of mental healthcare. This information will then be used to guide the content and conduct of pharmacy programs at Australian universities and programs undertaken by pharmacy graduates in their intern year. It will also be used during the APC process to accredit pharmacy schools and programs intended to lead to registration as a pharmacist. This process will ensure that future pharmacists have a sound understanding of mental health issues and medications, and continue to provide appropriate mental health care.

The project is expected to be finalised in December 2008.

The APC would like to thank the Commonwealth Department of Health and Ageing for its support.

Remote Rural Pharmacists Project

For some time the APC has been aware of difficulties confronting pharmacists who are working in extreme remote rural regions and, in November 2007, decided to consider ways to address the problems.

An Expert Reference Group consisting of people with experience in remote pharmacy practice and one with a legal background was established to oversee a project that would make recommendations to Government regarding legal impediments to a pharmacist being able to deliver their full range of services; and develop standards within which a remote rural pharmacist would work, should they be exempted from the current Acts.

Pharmaceutical Defence Limited (PDL) agreed to co-fund the project and nominated a legal practitioner (from Victoria) to work with the consultant undertaking the project.

The Commonwealth Government is considering new initiatives to address problems in Indigenous communities in rural and remote Australia and has given strong encouragement to the APC for the project.

The Remote Rural Pharmacists Expert Reference Group provides expert advice to the consultant developing a strategy to support pharmacists to ensure quality use of medicines when working in remote rural areas of Australia.

Members of the Remote Rural Pharmacists Expert Reference Group are:

- Associate Professor Gabrielle Cooper (Chair, ACT)
- Ms Karalyn Huxhagen (QLD)
- Ms Lenette Mullen (WA)
- Ms Bhavini Patel (NT)
- Ms Kathy McCarthy (Legal Practitioner, VIC)
- Mr Andrew Roberts (WA)
- Ms Lyn LeBlanc (APC)

The Project is due for completion in March 2009.

Australian Pharmacy Liaison Forum

The Australian Pharmacy Liaison Forum (APLF) is an independent coalition of representatives from pharmacy organisations who work together on issues of national importance to the pharmacy profession and the public.

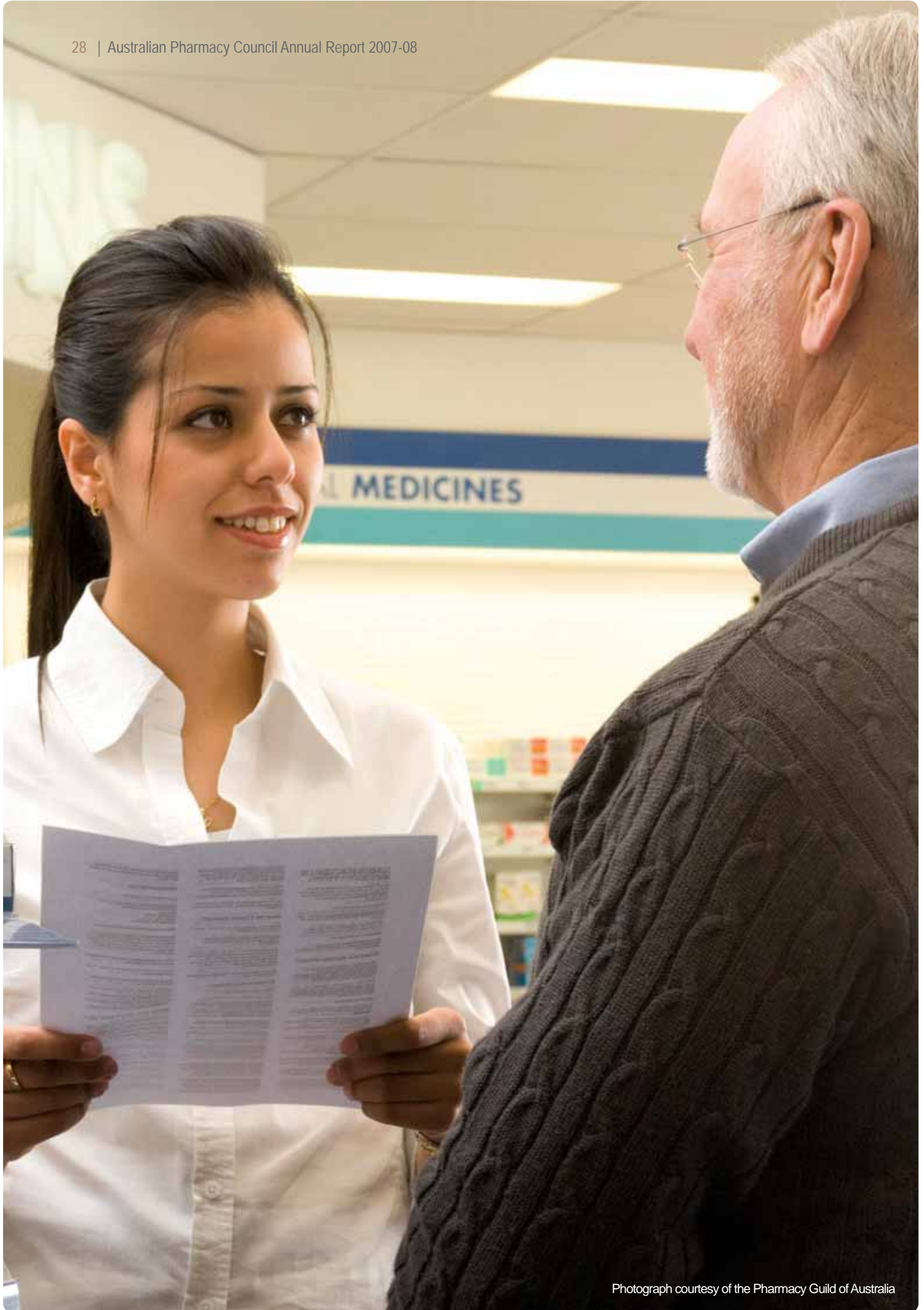
The inaugural meeting of the APLF was held at the APC offices on the 2 May 2008. At this meeting it was agreed that the inaugural Chair of the APLF would be the CEO of the APC, and that the APC would provide secretariat support to the APLF.

The members of the APLF are:

- Australian Association of Consultant Pharmacy
- Australian College of Pharmacy Practice and Management
- Australian Pharmacy Council
- Pharmaceutical Defence Limited
- Pharmaceutical Society of Australia
- Pharmacy Guild of Australia
- Society of Hospital Pharmacists of Australia
- Committee of the Heads of Pharmacy Schools in Australia and New Zealand

It is the intention of the APLF to advise the pharmacy community on agreed decisions, recommendations and positions of the APLF from its biannual meetings.

Financial Report and Statements

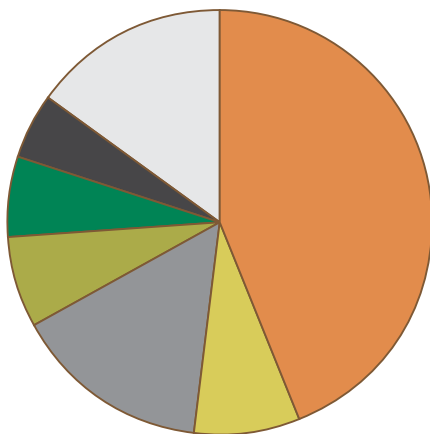


Financial Commentary

The Council recorded a net profit of \$277,755 for the financial year ending June 2008 due to a significant increase in the principal activities of the Council during the year, such as an increase in eligibility assessments.

The graphs below show the actual revenue and expenditure for the Australian Pharmacy Council for the financial year ended June 2008.

Revenue

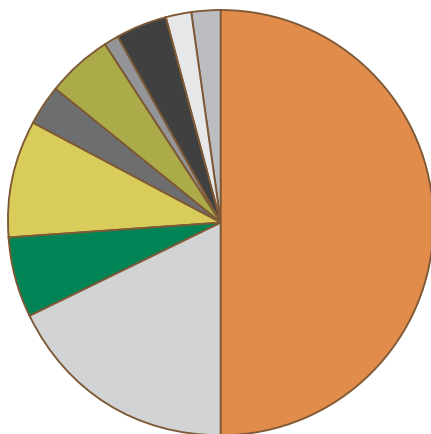


REVENUE

Examination fees	44%
Australian Jurisdictions Exam	8%
Clearing House	15%
Member subscriptions	7%
Other revenue	6%
Interest income	5%
Assessment fees	15%

Total revenue increased by 85.1% for the year ended June 2008 compared to the year ended June 2007. Assessment and examination revenue increased by 66.2% and 133.2% respectively for the year ended June 2008.

Expenses



EXPENSES

Insurance	50%
Production	18%
Tenancy	6%
Bank and Tax	0%
Committee/Council Members	9%
Communication	3%
Consultants	5%
Equipment	1%
General Office	9%
Insurance	2%
Miscellaneous	2%

Total expenses increased by 61% for the year ended June 2008 compared to the year ended June 2007.

Employee expenses rose from \$603,799 in 2007 to \$957,445 in 2008, an increase of 59%. This was due to the organisational merger and an increase in the workload of the casework section requiring more staff.

Examinations expenses rose from \$229,809 to \$340,716 or 48%. This is in line with the increased candidates and therefore increased expenses from this activity.

Occupancy expenses rose from \$94,932 to \$115,792 or 22% due to additional office space required to accommodate additional staff.

Other expenses rose from \$48,457 to \$205,927 due to increases in expenditure such as communication (34%), IT costs (89%), printing (130%) and insurance (108%), all of which relate to the increased activity of the organisation and the staff numbers.

Balance sheet

Total assets increased by \$471,205 (27.3%) largely due to an improved cash position.

Total liabilities have increased by \$192,960 (41.8%). The Council received examination fees in advance to the amount of \$407,260 as at 30 June 2008. This equates to 62.2% of total liabilities.

Statement of changes in equity

Total equity increased by 22.0 % mainly due to the increase in profit.

Cash flow statement

The Council's cash flow and liquidity tends to fluctuate depending on examination application closure dates, but overall has strengthened throughout the year providing a stable outlook for the 2008/2009 financial year's activities

Council's Report

Your Council members submit the financial report of the Australian Pharmacy Council Incorporated (APC) for the financial year ended 30 June 2008.

Council Members

The members of APC and the Councillors nominated by them throughout the year and at the date of this report are:

Members	Councillors
Pharmacy Board of New South Wales	Mrs Elizabeth I. Frost (President) Mr Gerard McInerney
Pharmacy Board of the Australian Capital Territory	Mr Paul O'Connor (Treasurer) (resigned 31 March 2008) Mr Bill Kelly (appointed 31 March 2008)
Pharmacy Board of Victoria	Professor Barry L. Reed Ms Mary Edwards (appointed 17 October 2007, appointed Treasurer 26 May 2008)
Pharmacy Board of the Northern Territory	Ms Shelley Crowther
Pharmacists Board of Queensland	Mr H. Peter Brand (Vice-President)
Pharmaceutical Council of Western Australia	Ms Lenette Mullen
Pharmacy Board of South Australia	Ms Debra Rowett (resigned 4 February 2008) Professor Andrew Gilbert (appointed 4 February 2008)
Pharmacy Board of Tasmania	Mr Ian R. Huett

Principal Activities

The principal activities of the Council during the financial year were:

- leadership in developing and implementing nationally consistent policies, processes and approaches to pharmacy practice, regulation and registration
- accrediting pharmacy schools and authorising agencies to accredit continuing professional development
- conducting examinations towards eligibility for registration
- assessing the qualifications of overseas trained Pharmacists towards Australian registration and permanent residency and
- holding of semi-annual meetings for exchange of information between members, development of common positions to represent to external bodies on

matters of common interest to members, and activity to achieve increased harmonisation of regulations and practices between jurisdictions.

Significant Changes

There were no significant changes in the structure, management or operations of the Council during the reporting period.

Operating Result

The profit of the Australian Pharmacy Council for the financial year amounted to \$277,755 (2007: loss of \$7,790). The profit is indicative of the significant increase in the principal activities of the Council during the year.

Signed in accordance with a resolution of the Members of the Council.



Council Member



Council Member

Dated the 10th day of October 2008



Independent Audit Report to the Members of the Australian Pharmacy Council Incorporated

Report on the Financial Report

We have audited the accompanying financial report of Australian Pharmacy Council Incorporated (the Council) which comprises the balance sheet as at 30 June 2008 and the income statement, statement of recognised income and expenditure and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the Council.

Council's Responsibility for the Financial Report

The Council of the Association is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Associations Incorporation Act (ACT) 1991. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These

Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion:

- a. The financial statements of the Australian Pharmacy Council Incorporated are properly drawn up:
 - i. so as to give a true and fair view of its state of affairs at 30 June 2008 and the results of its operations for the financial year then ended and the other matters required by Section 72 (2) of the Associations Incorporation Act (ACT) 1991 to be disclosed in the financial statements;
 - ii. in accordance with the provisions of the Associations Incorporation Act (ACT) 1991; and
 - iii. in accordance with applicable Accounting Standards and other mandatory professional reporting requirements.
- b. We have obtained all the information and explanations required; and
- c. Proper accounting records and other records have been kept by Australian Pharmacy Council Incorporated as required by the *Associations Incorporation Act (ACT) 1991*.



Shane Bellchambers, CA
WalterTurnbull

Dated this 6 day of *November* 2008

44 Sydney Avenue
Barton ACT 2600

Statement by Members of the Council

In the opinion of the Council the financial report as set out on pages 31 to 49:

Presents a true and fair view of the financial position of the Australian Pharmacy Council Incorporated as at 30 June 2008 and its performance for the year ended on that date in accordance with Australian Accounting Standards,

mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.

At the date of this statement, there are reasonable grounds to believe that the Australian Pharmacy Council Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Council and is signed for and on behalf of the Council by:



Council Member



Council Member

Dated the 10th day of October 2008

Income statement

For the year ended 30 June 2008

	Note	2008	2007
Revenue	2	2,084,455	1,126,121
Other income	2	100,653	49,130
Depreciation	3	(30,010)	(20,393)
Employee benefits expenses		(957,445)	(603,799)
Consultants expense		(88,168)	(78,244)
Examinations expense		(340,716)	(229,809)
Council / Committee members expense		(169,295)	(107,407)
Occupancy expenses		(115,792)	(94,932)
Other expenses		(205,927)	(48,457)
Profit/(Loss) before tax		<u>277,755</u>	<u>(7,790)</u>
Income tax expense	1(a)	-	-
Profit for the year		<u>277,755</u>	<u>(7,790)</u>

Balance sheet

As at 30 June 2008

	Note	2008	2007
Current assests			
Cash and Cash Equivalents	4	2,039,194	1,572,671
Trade and Other Receivables		69,119	57,383
Other Assets	5	21,380	10,812
Total current assests		2,129,693	1,640,866
Non-current assests			
Plant and Equipment	6	67,164	84,786
Total non-current assests		67,164	84,786
Total assests		2,196,857	1,725,652
Current liabilities			
Trade and Other Payables	7	170,545	92,235
Short-term Provisions	8	28,113	20,231
Other Current Liabilities	9	456,238	345,102
Total current liabilities		654,896	457,568
Non-current liabilities			
Long-term Provisions	8	-	4,368
Total non-current liabilities		-	4,368
Total liabilities		654,896	461,936
Net assests		1,541,961	1,263,716
Equity			
Retained Profits		1,541,961	1,263,716
Total equity		1,541,961	1,263,716

Statement of cash flows

For the year ended 30 June 2008

	Note	2008	2007
Cash flows from operating activities			
Receipts from customers and members		2,234,867	1,249,606
Payments to suppliers and employees		(1,882,034)	(875,626)
Interest received		110,187	10,807
GST refunded from/(remitted to) the ATO		15,401	9,188
Net cash provided/(used) by operating activities	10(a)	478,421	393,975
Cash flows from investing activities			
Proceeds on merger with APEC		490	1,045,680
Proceeds on sale of plant and equipment		-	6,502
Payments for property, plant and equipment		(12,388)	(91,329)
Net cash (used)/provided by investing activities		(11,898)	960,853
Net (decrease)/increase in cash held		466,523	1,354,828
Cash at the beginning of the financial year		1,572,671	217,843
Cash at the end of the financial year	4	2,039,194	1,572,671

Note 1. Statement of Significant Accounting Policies

This financial report covers Australian Pharmacy Council Incorporated (the Council) as an individual entity. The Australian Pharmacy Council Incorporated is an association incorporated in the Australian Capital Territory under the *Associations and Incorporations Act 1991*.

Basis of Preparation

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the *Associations Incorporations Act 1991*.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

The financial report has been prepared on accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

Reporting Basis and Conventions

The financial report has been prepared on an accruals basis and is based on historical costs modified by the revaluation of selected non-current assets, and financial assets and financial liabilities for which the fair value basis of accounting has been applied. All amounts are presented in Australian dollars, unless otherwise noted.

Accounting Policies

(a) Income Tax

The Council has not provided for taxation. On 16 May 2008 the Council was granted an exemption from Income Tax from the Australian Taxation Office (ATO) as it is an association established for community service under Section 50-1 of the *Income Tax Assessment Act 1997*.

(b) Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by Council to ensure it is not in excess of the recoverable amount for these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

The cost of fixed assets constructed within the Council includes the cost of materials, direct labour, borrowing costs and an appropriate proportion of fixed and variable overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

Depreciation

The depreciable amount of all fixed assets are depreciated on a straight line basis over the useful lives of the assets to the Council commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
Computer equipment	33 - 100%
Office equipment	20 - 100%
Office furniture and fittings	20 - 100%
Professional library	15%

The assets' residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement. When re-valued assets are sold, amounts included in the revaluation relating to that asset are transferred to retained earnings.

(c) Leases

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

(d) Financial Instruments

Recognition and Initial Measurement

Financial instruments, incorporating financial assets and liabilities, are recognised when the council becomes a party to the contractual provisions of the instrument.

Trade date accounting is adopted for financial assets that are delivered within timeframes established by marketplace convention.

Financial instruments are initially measured at cost on trade date, which includes transactions costs, when the related contractual rights or obligations exist. Subsequent to initial recognition these instruments are measured as set out below

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the association no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expire. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profits or loss.

Classification and Subsequent Measurement

i. Financial assets at fair value through profit or loss

Financial assets are classified at fair value through profit and loss when they are held for trading for the purpose of short term profit taking, where they are derivatives not held for hedging purposes, or designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Realised and unrealised gains and losses arising from changes in fair value are included in profit or loss in the period in which they arise.

ii. Loans and receivables

Loans and receivable are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.

iii. Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is the association's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method.

iv. Available-for-sale financial assets

Available-for-sale financial assets include any financial assets not included in the above categories. Available-for-sale financial assets are reflected at fair value. Unrealised gains and losses arising from changes in fair value are taken directly to equity.

v. Financial liabilities

Non-derivative financial liabilities are recognised at amortised cost, comprising original debt less principal payments and amortisation.

vi. Impairment

At each reporting date, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in the income statement.

(e) Impairment of Assets

At each reporting date, the Council reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the Council estimates the recoverable amount of the cash-generating unit to which the asset belongs.

(f) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

(h) Revenue

Revenue from the sale of goods or provision of services is recognised upon delivery of goods and services to customers.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

(i) Borrowing Costs

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in income in the period in which they are incurred.

(j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(k) Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

(l) Prior Year Adjustment

The Australian Pharmacy Council Incorporated was created through the merging of COPRA and APEC during the 2006/2007 financial year. In order to allocate expenditure to the different cost centres, journals were made to recognise income and expenditure between the cost centres. This effectively overstated income and expenditure in the 2006/2007 financial year by \$82,050. This has been restated in the financials and had no impact on Profit or Balance Sheet figures..

Critical Accounting Estimates and Judgments

The Council members evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information.

Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Council.

Key Estimates - Impairment

The Council assesses impairment at each reporting date by evaluating conditions specific to the group that may lead to impairment of assets. Where an impairment trigger exists, the recoverable amount of the asset is determined. Value-in-use calculations performed in assessing recoverable amounts incorporate a number of key estimates.

Key Judgments - Doubtful Debts Provision

The Council believe that the full amount of all debt is recoverable, and no doubtful debt provision has been made at 30 June 2008.

The financial report was authorised for issue on 10 October 2008.

Note 2. Revenue

	2008	2007
	\$	\$
Operating activities:		
Assessment fees	334,313	201,210
Examination fees	954,129	409,118
Australian Jurisdictions Exam	179,757	12,190
Clearing House	325,700	143,496
Member Subscriptions	148,671	149,528
Other revenue	141,885	210,579
Total Revenue	2,084,455	1,126,121
Other income		
Interest income	100,653	42,628
Profit on disposal of plant and equipment	-	6,502
Total Other Income	100,653	49,130

Note 3. Profit

	2008	2007
	\$	\$
a. Expenses:		
Depreciation of plant and equipment	30,010	20,393
Rental expense on operating leases minimum lease payments	93,209	73,591
b. Significant Revenue and Expenses		
The following significant revenue and expense items are relevant in explaining the financial performance:		
Examination fees	954,129	409,118

Note 4. Cash and Cash Equivalents

	2008	2007
	\$	\$
Cash at bank	894,722	946,723
Short-term deposits	1,144,238	625,562
Cash on hand	234	386
	<u>2,039,194</u>	<u>1,572,671</u>

The effective interest rate on short-term bank deposits was 6.81% (2007: 5.00%); these deposits have a weighted average maturity of 10 months and 26 days.

Reconciliation of Cash

	2008	2007
	\$	\$
Cash at the end of the financial year as shown in the cash flow statement is reconciled to items in the balance sheet as follows:		
Cash and Cash Equivalents	<u>2,039,194</u>	<u>1,572,671</u>

Note 5. Other Assets

	2008	2007
	\$	\$
CURRENT		
Prepayments	21,380	10,612
Bonds	-	200
	<u>21,380</u>	<u>10,812</u>

Note 6. Plant and Equipment

	2008	2007
	\$	\$
Computer equipment - at cost	57,876	49,125
Less accumulated depreciation	(25,131)	(8,029)
	<u>32,745</u>	<u>41,096</u>
Office equipment - at cost	30,850	30,444
Less accumulated depreciation	(22,657)	(17,299)
	<u>8,193</u>	<u>13,145</u>

Office furniture and fittings - at cost	38,577	35,346
Less accumulated depreciation	(12,715)	(6,257)
	<u>25,862</u>	<u>29,089</u>
Professional library - at cost	1,639	1,639
Less accumulated depreciation	(1,275)	(183)
	<u>364</u>	<u>1,456</u>
	<u>67,164</u>	<u>84,786</u>

Note 7. Trade and Other Payables

	2008	2007
	\$	\$
CURRENT		
Trade payables	54,139	5,665
Payroll accruals	51,905	33,155
Accrued expenses	27,248	34,959
Short-term employee benefits	37,253	18,456
	<u>170,545</u>	<u>92,235</u>

Note 8. Provision for Employee Benefits

A provision has been recognised for employee benefits relating to long service leave for employees. In calculating the present value of future cash flows in respect to long service leave, the probability of long service leave being taken is based upon historical data. The measurement and recognition criteria for employee benefits have been included in Note 1.

Note 9. Other Liabilities

	2008	2007
	\$	\$
Exam fees in advance	407,260	345,102
Unexpended grants	48,978	-
	<u>456,238</u>	<u>345,102</u>

Note 10. Cash Flow Information

(a) Reconciliation of net cash provided by operating activities to profit after income tax

	2008	2007
	\$	\$
Net profit (loss) from profit after income tax	277,755	(7,790)
Cash flows excluded from profit attributable to operating activities (Profit) on sale of plant and equipment	-	(6,502)
Non-cash flows in profit from ordinary activities:		
Depreciation	30,010	20,393
Bad debts	-	541
Changes in assets and liabilities		
Decrease/(Increase) in trade and other receivables	(11,736)	(53,197)
(Increase) in other assets	(10,568)	(6,989)
(Decrease) /Increase in trade and other payables	78,310	77,818
Increase/(Decrease) in provisions	3,514	24,599
(Decrease)/Increase in other liabilities	111,136	345,102
Net cash from/(used by) operating activities	<u>478,421</u>	<u>393,975</u>

(b) The Council has no credit stand-by or financing facilities in place.

(c) There were no non-cash financing or investing activities during the year.

Note 11. Lease Commitments

Operating Lease Commitments

	2008	2007
	\$	\$
Payable - minimum lease payments		
not later than 12 months	97,973	104,336
between 12 months and 5 years	23,291	100,504
greater than 5 years	-	-
	<u>121,264</u>	<u>204,840</u>

The property lease is a non-cancellable lease with a five-year term (1 year remaining). An option exists to renew the lease at the end of the five-year term for an additional term of two years.

The photocopier leases are non-cancellable with three and five year terms.

Note 12. Financial Risk Management

(a) Financial Risk Management Policies

The Council's financial instruments consist mainly of deposits with banks, local money market instruments, short-term investments, accounts receivable and payable.

The Council does not have any derivative instruments at 30 June 2008.

The main risks the Council is exposed to through its financial instruments are liquidity risk and credit risk.

Liquidity risk

The Council manages liquidity risk by monitoring forecast cash flows and ensuring that adequate unutilised borrowing facilities are maintained.

Credit risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

The Council does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the Council.

(b) Financial Instrument Composition and Maturity Analysis

The table below reflects the undiscounted contractual settlement terms for financial instruments of a fixed period of maturity, as well as management's expectations of the settlement period for all other financial instruments. As such, the amounts may not reconcile to the balance sheet.

	Weighted Average Interest Rate		Non Interest Bearing Rate		Fixed Interest Rate		Floating Interest Rate	
	2008	2007	2008	2007	2008	2007	2008	2007
	%	%	\$	\$			\$	\$
Financial assests								
Cash	6.34	4.82	234	386	1,144,238	625,562	894,721	946,723
Receivables	7.20	3.48	28,584	25,562	22,287	31,821	-	-
Total financial assests			28,818	25,948	1,166,525	657,383	894,721	946,723
Financial liabilities								
Payables	-	-	170,546	92,235	-	-	-	-
Total financial liabilities			170,546	92,235	-	-	-	-

Financial instruments are expected to be paid as follows:

	2008	2007
	\$	\$
Trade and other payables		
Less than 6 months	170,546	92,235
Trade and other receivables		
Less than 6 months	50,871	57,383

(c) Net Fair Values

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to the financial statements.

Sensitivity analysis**Interest rate risk**

The entity has performed a sensitivity analysis relating to its exposure to interest rate risk at balance date. This sensitivity analysis demonstrates the effect on current year results and equity which could result from a change in this risk.

Interest Rate Sensitivity Analysis

As at 30 June 2008, the effect on profit and equity as a result of changes in the interest rate, with all other variables remaining constant, would be as follows:

	2008	2007
	\$	\$
Change in profit		
Increase in interest rate by 1%	6,559	2,131
Decrease in interest rate by 1%	(6,559)	(2,131)
Change in equity		
Increase in interest rate by 1%	6,559	2,131
Decrease in interest rate by 1%	(6,559)	(2,131)

The above sensitivity analysis has been performed on the assumption that all other variables remain unchanged.

No sensitivity analysis has been performed on foreign exchange risk, as the entity is not exposed to foreign currency fluctuations.

Note 13. Related Party Transactions

During the financial year the Council paid the Councillors a sitting fee and travel expenses in relation to their attendance at meetings. Travel was paid on the basis of the standard rate at the time the travel was undertaken. For the State representatives this amount was paid to the member organisations. The Territory representatives were paid individually.

Note 14. Events Subsequent to Balance Date

There have been no events subsequent to reporting date, which require disclosure in the financial statements.

Note 15. Segment Reporting

The Council operates predominantly in one business and geographical segment, as the national body for Australian State and Territory authorities responsible for the registration of pharmacists.



Compilation Report to the Australian Pharmacy Council Incorporated

Scope

On the basis of the information provided by the Directors of the Australian Pharmacy Council Incorporated (the Council) we have compiled, in accordance with APS 9 Statement of Compilation of Financial Reports, the special purpose financial report of Australian Pharmacy Council Incorporated for the period ended 30 June 2008 comprising the attached Income and Expenditure Statement on page 27.

The specific purpose for which the special purpose financial report has been prepared is to provide financial information to the members. Accounting Standards and other mandatory professional reporting requirements have not been adopted in the preparation of the special purpose financial report.

The Directors are solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of the Council's Memorandum of Association and are appropriate to meet the needs of the Directors for the purposes of complying with the Council's Memorandum of Association.

Our procedures use accounting expertise to collect, classify and summarise the financial information which the Directors provided into a financial report. Our procedures do not include verification or validation of procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the Council, may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

The special purpose financial report was prepared for the benefit of the Council and the purpose identified above. We do not accept responsibility to any other person for the contents of the special purpose financial report.



Shane Bellchambers, CA

WalterTurnbull

Dated this 6 day of *November* 2008

44 Sydney Avenue
Barton ACT 2600

Australian Pharmacy Council Organisational Chart





Enquiries

Australian Pharmacy Council Inc

Suite 3, Level 2, Ethos House
28-36 Ainslie Place
Canberra ACT 2601
Australia

PO Box 269
Civic Square ACT 2608
Australia

Telephone	+61 2 6262 9628
Fax	+61 2 6247 9611
Email	admin@pharmacycouncil.org.au
Website	www.pharmacycouncil.org.au

